

**Lake Land College
Buildings and Site Committee
January 5, 2023**

Minutes

The Buildings and Site Committee of the Board of Trustees met on January 5, 2023, in room 011 of the Board and Administration Center, Mattoon. Committee Chair Curtis called the meeting to order at 8:00 a.m.

Trustee Committee Members Physically Present:

Mr. Kevin Curtis, Committee Chair
Mr. Dave Storm
Mr. Mike Sullivan, Ex-Officio
Mr. Tom Wright

Trustee Committee Members Participating via Audio or Video Means:

None

Trustee Committee Members Absent or Not Participating by Any Means:

None

Other Trustee Participants:

None

Other Meeting Participants Physically Present:

Dr. Josh Bullock, President
Ms. Jean Anne Highland, Chief of Staff
Mr. Greg Nuxoll, Vice President for Business Services
Ms. Valerie Lynch, Vice President for Student Services
Mr. Scott Rawlings, Director of Physical Plant
Ms. Christi Donsbach, Executive Director for College Advancement
Ms. Seirra Laughhunn, Executive Assistant to the President's Office

Hearing of Citizens, Faculty and Staff.

There were no public comments.

Approval of Minutes of December 8, 2022 Meeting.

Trustee Storm moved and Trustee Wright seconded to approve the minutes of the December 8, 2022, Buildings and Site meeting.

There was no further discussion.

Roll Call:

Yes: Trustees Curtis, Storm, Sullivan and Wright. No: None. Absent: None.
Motion carried.

Naming Recommendation for West Building Room 111.

Dr. Bullock reminded Trustees that during the December 12, 2022 regular Board of Trustees Meeting, Board Chair Sullivan appointed a naming advisory committee per Board Policy 11.10, to consider the recommendation by the Lake Land College Foundation Board of Directors to name the West Building Room 111, also known as the Programmable Logic Controller (PLC) lab, in memory of Mr. Donald Perry. The naming advisory committee is comprised of the Buildings and Site Committee members, President Bullock and Ms. Christi Donsbach, Executive Director for College Advancement.

The Committee reviewed a recommendation from Ms. Donsbach on behalf of the Foundation highlighting Mr. Perry's extensive professional accomplishments. Additionally, Dr. Bullock and Ms. Donsbach highlighted Mr. Perry's contributions to the College including:

- Mr. Perry was an instructor at Lake Land College from 1972 through 1997, teaching civil technology, electronics engineering technology and specifically the Programmable Logic Controllers program.
- Mr. Perry, who passed on September 20, 2021, left an IRA estate gift to the Foundation totaling \$62,126.17. These funds were designated to be used to provide an upgrade of equipment for West Building Room 111 or the PLC lab.
- Mr. Perry and his wife Jane established the Donald D. Perry Memorial Endowed Scholarship in 2019 to benefit students seeking a degree or certificate in the engineering technology field.

Ms. Donsbach said the Foundation Board of Directors had voted unanimously to make this recommendation to the Board of Trustees. She also said that the majority (approximately \$45,000) of the IRA estate gift was utilized for equipment upgrades to West Building Room 111 and that the remainder was added to increase the total Donald D. Perry Memorial Endowed Scholarship that had been established prior to the IRA estate gift.

All committee members expressed support to recommend to the Board approval of this naming request.

Trustee Wright moved and Trustee Storm seconded to recommend to the Board of Trustees naming West Building Room 111 in memory of Mr. Donald Perry.

There was no further discussion.
Roll Call:

Yes: Trustees Curtis, Storm, Sullivan and Wright. Also voting yes for the Naming Advisory Committee was President Bullock and Ms. Christi Donsbach, Executive Director for College Advancement. No: None.

Absent: None.

Motion carried.

Other Business.

Dr. Bullock expressed thanks to Mr. Scott Rawlings, Director of Physical Plant, and members of his team for working on campus numerous times throughout the holiday break (when the College was closed) due to water issues resulting from the extremely cold temperatures.

There was no additional discussion.

Adjournment.

Trustee Storm moved and Trustee Sullivan seconded to adjourn the meeting at 8:05 a.m.

Motion carried by unanimous voice vote.

Approved by:

/s/Kevin R. Curtis
Committee Chair/Committee Secretary